

HIRE AGREEMENT

MAIN HALL & CAMPBELL ROOM

THIS AGREEMENT is made between **Dumbleton Village Hall Committee** ("The Committee") and **The Hirer** named below. On payment in full of the hire charge The Committee agrees to The Hirer using the facilities identified on this form, **subject to the Standard Conditions of Hire and the Safety Information of this Hire Agreement as displayed.**

HIRER(S)

Hirer(s) Name/Organisation:

Authorised Representative:

Email:

Preferred Tel:

Address inc. post code:

DETAILS OF HIRE

Hire Date(s): From: To:

Time of Function: From: To:

Under Dumbleton Village Hall's Premises licence all functions must finish no later than midnight.

Access Required: From: To:

Total Hours Required:

Purpose of Hire:

Failure to disclose the true purpose of hire may forfeit the booking and the hire fee

Is the function a public or private event? Public Private Is the function for commercial use? Yes No

Approx. number of attendees

Functions where the majority of attendees are 16 to 21 years old will attract a larger deposit and, where judged necessary, an additional charge for the hire of security.

ROOM(S) TO BE HIRED

Fee Type	Main Hall + Campbell Room	Main Hall only	Campbell Room only
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Dumbleton Resident

Non Resident

Please tick your required Room choice. See the attached Hire Charges for all applicable fees.

ADDITIONAL FACILITIES REQUIRED

Fee Type	PA System	Alcohol Licence (Temporary Event Notice)
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Dumbleton Resident

Non Resident

Important: If your function includes the sale of alcohol, you must organise your own Temporary Event Notice from Tewkesbury Borough Council. You must apply for this a minimum of 10 working days prior to the date of your function. You can apply here: www.tewkesbury.gov.uk/temporary-event-notices

